

IEEE University of Michigan - Dearborn Section
 **IEEE** **X-Com planning Meeting**
Oct 14, 2004 – Confirmed Minutes
University of Michigan – Dearborn

1. **Call to order:** Chair Aisha Yousuf called the meeting to order at 2:20pm. Present were: Aisha Yousuf, Krystle Laja, Emily Limchoa, Scott Lytle, Aaron Theriault, Dennis Breton

2. Vice President:

2.1. **Vince Quit:** need a new VP

3. S-PAC (March 2005)

3.1. Where to hold

- a) University Center?
- b) Hotel?
- c) Aisha contact SWE

3.2. Price

- a) Dependent on size (200-300?)
- b) Try to get as close to free as possible
- c) Charge for meal?

3.3. Funding

- a) Ask for grant?
- b) Company sponsors?
 - UMD tied engineering companies

3.4. Involve other universities

- a) Ann Arbor
- b) Others

4. Fund raising

4.1. Penny Wars (week of Oct 25)

- a) Bins still needed (Krystle)
 - Pictures of Profs
 - about 20 needed
- b) Professors
 - 13 full time
 - 5 adjuncts?
- c) Advertising (Posters Aisha/Emily/Scott)
 - ECE
 - SB
 - UC (near food court)
 - CASL (2nd floor)
 - SSB

- 4.2. Recycling Drive
 - a) Location needed
 - b) Find a corporate sponsor
 - c) Student group sponsor bins
- 4.3. T-shirt sale
 - a) Contact OT (Aaron)

5. October Meeting

- 5.1. Movie Night
 - a) Frequency
 - b) popcorn
 - c) projector?
 - d) Check library for DVD (Scott/Aisha)
 - e) Reserve room (Aisha)

6. Section Conference Meeting (Nov 10)

- 6.1. \$15 at the door
- 6.2. Picture board (Emily and Aisha)

7. Tours

- 7.1. Nov. Yazaki NA (Scott)
- 7.2. Delphi World HQ (Aisha)
- 7.3. Ford Rouge Site
- 7.4. Ford Estate

8. Community Service

- 8.1. Contact Gabriel Richard Center (Scott)
- 8.2. Contact Environmental Interpretation Center (Aisha)

9. Web Page

- 9.1. UPDATE IMMEDIATELY
- 9.2. CGI sign-up form (Aaron)

Respectively submitted: Scott Lytle, - Secretary